

Healthcare Administration



What do they do?

Healthcare Administrators, also called health service managers or healthcare executives, plan, coordinate and direct medical services and manage changes in regulations and technology.

Some Healthcare Administrators may manage an entire hospital, while others manage a specific department or a smaller doctor's office.

Where do they work?

Most Healthcare Administrators work in hospitals or nursing homes. They work closely with nurses, doctors and other employees in the healthcare environment.

Pay:

According to the U.S. Bureau of Labor Statistics, the average yearly income for Healthcare Administrators is \$99,730.



Education:

Most Healthcare Administrators have at least a bachelor's degree, while others might have a master's or doctorate degree.

HCA training in Madison:

UW-Madison:

Bachelor's of Business Administration with a Health Care Management Specialization:

www.bus.wisc.edu/bba

Globe University:

Bachelor's and Master's in Healthcare Management

www.globeuniversity.edu

University of Phoenix:

Master's or Doctor of Health Administration

www.phoenix.edu

High School students interested in becoming a Healthcare Administrator should take college prep courses like math, communication, economics, government, English, psychology, sociology and computer skills.

Accreditation:

Education programs for Healthcare Administration are accredited by the Commission on Accreditation of Healthcare Management Education

www.cahme.org



License:

Most Healthcare Administrators do not need to be licensed. However, nursing care facility administrators must become licensed at the state level.

Wisconsin Department of Safety and Professional Services.

www.dsps.wi.gov



Professional Associations:

Healthcare Administrators may choose to join any of the following professional associations:

American College of Health Care Administrators (ACHCA):

www.achca.org



Professional Association of Health Care Office Management (PAHCOM):

www.pahcom.com



American Academy of Medical Administrators (AAMA):

www.aameda.org



American College of Healthcare Executives (ACHE):

www.aameda.org



Potential for Advancement:

Healthcare Administrators typically begin their career in lower level leadership positions. They can advance by moving into positions with more responsibility. Some Healthcare Administrators become consultants or educators.

Job Outlook:

According to the U.S. Bureau of Labor Statistics, employment for Healthcare Administrators is expected to grow 20 percent between 2016-2026, which is faster than the average across all occupations.

Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook, 2017-18 Edition*, Medical and Health Service Managers, www.bls.gov/ooh/management/medical-and-health-services-managers.htm

